

FOCUSED PRACTICE

1 GROWING UP

Complete the sentences with past forms of the indicated verbs after **what if**, **would rather**, **as if**, and **it's time**.

DAD: Liz, the swim meet starts in an hour. It's time we ^{+ simple past} left.

LIZ: Dad, can't I just go by myself? I'd rather you and Mom ^{1. (leave)} let me drive. I do have my license, you know. ^{2. (let)}

DAD: Liz, it's a dangerous world out there. What if you ^{unreal} got into an accident? ^{3. (get)}

LIZ: Dad, I'm sixteen years old. It's time you and Mom started treating me like an adult. ^{4. (start)}

DAD: You're not an adult yet, Liz.

LIZ: OK, maybe not, but you treat me as if I ^{unreal} were a baby. It's embarrassing, always getting dropped off. ^{5. (be)}

DAD: Hmm. All right. Do you really think you can handle it?

LIZ: Of course, Dad.

2 JOB HUNTING

Fill in the blanks in the story with items from the box.

if so if not with
otherwise ~~had she known~~ were she to have stayed

Helen Hilliard had recently moved to Atlanta from Ponders, the small town where she had grown up. Had she known ^{1.} how difficult it would be to find employment, she might have stayed in her hometown. She loved the big city, though, and she felt that, were she to have stayed ^{2. if she had planned to stay} in Ponders, she would have fallen into a rut that she would never escape from. The only problem was that Helen needed to find a job soon; otherwise ^{3. if not}, she wouldn't be able to pay next month's rent, and she'd have to go back to Ponders.

(continued on next page)



The trouble was, she was shy about asking for work. One day Helen was wandering around downtown, feeling that with^{4.} a bit of luck she might find something. She saw a pleasant-looking florist's shop. Maybe they were hiring. if so^{5.} = if they were hiring, she might get a job. if not^{6.}, she wouldn't lose anything by going in and asking. Without even thinking further, she walked in.

"I'm Helen Hilliard, and I was wondering whether you were doing any hiring. I have a lot of experience with flowers and gardening."

The manager said, "Actually, we do need someone to work part-time. I was just going to put up a sign in the window. Tell me more about your experience."

Helen got the job.

Now rewrite the phrase in each blank above with an **if**-clause that restates the meaning.

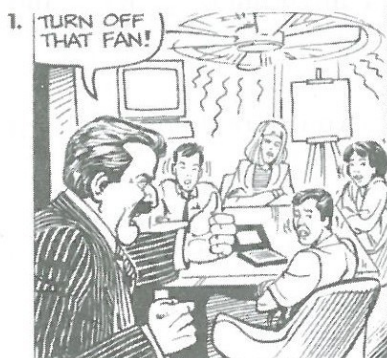
7. Had she known / If she had known
(she / know)
8. were she to have stayed / if she had stayed
(she / stay)
9. If she didn't find a job, she wouldn't be able to pay next month's rent.
(she / not / find / work)
10. If she had luck she might find a job.
(she / have)
11. If they were hiring, she might get a job.
(they / be / hiring)
12. If they weren't hiring, she wouldn't lose anything by going in and asking.
(they / not / be / hiring)



3 AGGRESSIVE OR ASSERTIVE?

Grammar Notes 1,4

Look at the pictures. Using the suggested verb or expression in each case, write a sentence containing a subjunctive to describe each situation.



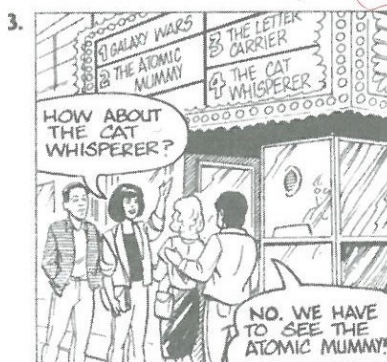
(demanded)

The boss demanded (that) somebody turn off the fan.



(suggested)

The boss suggested (that) it be a good idea if sb turned off the fan.



(insisting)

He's insisting (that) they see the ATOMIC MUMMY film.



(recommends)

He recommends (that) they see GALAXY WARS.



(it's time)

It's time Amy learned how to change tire.



(she'd rather)

she'd rather they didn't go out tonight.

4 EDITING

Read the letter and correct the eight verb errors.

December 10

Dear April,

I wanted to write and fill you in on what's been happening since I left Ponders. I finally got a job! Remember when you suggested I just ~~went~~^{go} walking around, getting a sense of what Atlanta was like? A few weeks ago I was really getting worried, and I had spent almost all the money I had saved up to ~~take me over~~^{= help} until I found work. I had gotten to the point where it was absolutely essential that I ~~found~~^{find} something or just ~~came~~^{come} home. So I decided to follow your advice. Had I ~~known~~^{known} how easy this would be, I would have tried it in the first week I was here. I started walking around in the downtown area, and before I knew it, I saw a beautiful little florist's shop. I walked right in as if I ~~had~~^{had} ~~the~~^{→ unreal} courage and experience and asked whether they needed anyone. Can you believe that they did?

I was really happy in my job until my boss hired a new assistant manager who has been making my life miserable. He treats me as if I ~~be~~^{were} his personal slave. I took this job to work with plants, not to serve him coffee. I think it's time ~~to~~^{I told} telling him where I stand.


I have a few days off for the holidays. What if I ~~had come~~^{came → unreal} home as a surprise to Mom and Dad? Could we plan some kind of party? Write and let me know, OK?

Love, Helen

COMMUNICATION PRACTICE

5 LISTENING 1

Part A

 Read these questions. Then listen to the radio commercial on assertiveness training and answer the questions.

- How many times has your friend asked you to baby-sit? 5 times
- What time was it the last time this happened? It was 10 p.m
- Under what conditions would you not have answered the phone?
If you had known, she was going to call, you wouldn't have answered the phone
- Why couldn't Mary use a day care service? she couldn't afford it
- What did you swear you wouldn't do? be manipulated again
- According to the ad, how are you feeling now? you're boiling inside
- What is the name of the company offering this service? Lion heart
- What if you're not satisfied with their service? you'll get your money back

Part B

 Listen to the commercial again. Write equivalent ways of saying the following.

- asked you to baby-sit her children asked that you baby-sit her children
- ~~if~~ you had known ... had you known
- insist ~~on her coming~~ ^{that she} and picking ~~up~~ ^e her kids insist that she pick up her kids
- suggested Mary ~~to look~~ ^{that} into day care suggested Mary look into day care
- treats you like her slave treats you as if you were slave
- if this sounds like you so if
- if you get a little bit of practice with a little bit of practice

LISTENING 2

 Read these statements. Then listen to a segment of the radio talk show Wimp No More.

- T 1. Callers are supposed to turn down their radios when they're on the air.
F 2. Mildred's mother-in-law takes Buddy shopping every day.

(continued on next page)

- F 3. Mildred's mother-in-law owns the house Mildred and Buddy live in.
- T 4. Buddy's mother treats Mildred like an intruder.
- F 5. Buddy doesn't want his mother to set foot in the house.
- T 6. Buddy doesn't want Mildred to excite his mother.
- T 7. Forrest thinks Mildred needs to do something about the situation soon.
- F 8. Forrest will sit down with Buddy and tell him the situation can't continue.
- T 9. Forrest thinks Buddy should find his mother a new place to live.
- F 10. Buddy got mad and chose his mother over Mildred.
- F 11. Forrest suggests that Buddy take a chance and get married.

 Now listen again and mark the statements **True (T)** or **False (F)** based on what you hear.

6 DISCUSSION

Part A

Read these statements. Then mark **Agree (A)**, **Disagree (D)**, or **In Between (IB)** according to your personal beliefs.

A Quiz

- ___ 1. Adults have a harder time saying no to people's requests than children do.
- ___ 2. Your friend wants to spend the night at your house. The room isn't tidy, and the bed isn't made. You should tidy it up and make the bed yourself.
- ___ 3. Your boss has asked you to complete a task and then suddenly asks you to do another within the same time frame. You have time to do only one. It's reasonable to tell your boss that you can only complete one of the tasks by the deadline.
- ___ 4. Parents should come to their children's aid whenever their children ask them.
- ___ 5. It's good to do volunteer work.
- ___ 6. Women have a harder time saying no than men do.
- ___ 7. It's reasonable to do things because you're pressured to do them.
- ___ 8. You should do things for others not because you're required or compelled to do so but as a gift to them.
- ___ 9. People should make their own needs a priority.
- ___ 10. It is better to say "I choose to do this" than "I should do this."

Part B

In groups of four or five, discuss your answers to the quiz above. Share your group's opinions with the rest of the class.

